Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MAHANTH MAHADEVANAND MAHILA MAHAVIDYALAYA, ARA**
Name of the head of the Institution	**DR ABHA SINGH**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06182222334**
Mobile no.	**9470805462**
Registered Email	**principalmmmmara@gmail.com**
Alternate Email	**principalofficemmmcara@gmail.com**
Address	**EAST RAMNA ROAD**
City/Town	**ARA**
State/UT	**Bihar**
Pincode	**802301**
2. Institutional Status	
Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR LATIKA VARMA**
Phone no/Alternate Phone no.	**06182222334**
Mobile no.	**9431027333**
Registered Email	**iqacmmmahilacollegeara@gmail.com**
Alternate Email	**principalmmmmara@gmail.com**
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	**http://www.mmmcollegeara.org/AQAR%202017-2018.pdf**
4. Whether Academic Calendar prepared	**Yes**

during the year	
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mmmcollegeara.org/academic_calender.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.05	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	01-Apr-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NATIONAL SEMINAR (MULTI DISCIPLINARY) ON TECHNIQUES OF TEACHING IN INDIA IN COLLABORATION WITH INDIAN PSYCHOLOGICAL ASSOCIATION (IPA)	18-Feb-2019 2	206

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M. M. MAHILA COLLEGE, ARA	UPGRADATION OF EXISTING COLLEGE TO A NEW MODEL DEGREE COLLEGE	RUSA	2019 1095	20000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organized National Seminar on Techniques of Teaching in India 2. Installation of Dispenser Machine (Sanitary Napkins) near the college Hostel 3. Promoting the faculty members to undertake to ARPIT under MHRD, Govt. of India, promoting faculty members to actively participate in Academic Research activities. 4. Internal Academic Audit

(Dry Run) of Departments 5. Conducted a free computer literacy programme and a skill development programme for students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Draft and update the curriculum	Home Science PG
To strengthen student's support system	Free ship, Scholarship, mentoring are in place for students support and guidance.
Add-on-Course (Skill Oriented Programme)	Skill Development Programme
NCC	Camp - Republic Day and the Prime Ministers Rally CDT Cadet's Name - Megha CDT Cadet's Name - Sangeeta Kumari
NSS	Swacch Bharat Internship programme, National Unity Day, National Youth Day, Vaters Day, Veer Kunwar Singh Jayanti, World Population Day
To conduct more seminar conferences of National / International Level	National Seminar on "Techniques of teaching in India"
To formulate next three year plan	Various committees have been formed with an IQAC member to workout action plan for quality enhancement under seven different criteria

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC MM MAHILA COLLEGE ARA	07-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	13-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Online Facilitation system for students (OFFS). The modules : 1. Online Admission Process 2. Admission List Generation 3. Centralized Online Merit List 4. Offline Challan Payment 5. Coursewise different fee table generation 6. Transfer Certificate Character Certificate Offline Mode 7. Free Education Policy for Girls Child adhered to with Zero fee Admission

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• All the heads of the department in consultation with their faculty members prepare a lesson plan with an academic calendar before the commencement of the session. • The course content is split and rearranged in lecture sequence keeping in mind the conceiving power and convenience of the learners, Each Honours paper is split into 60-65 lecture of 50 minutes and 40-45 lectures of subsidiary & language papers. • It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain. • After the meetings of the different depts. The copy of the syllabus is distributed to the respective teachers. Every teacher draws his / her teaching plan broadly taking into consideration the ability of his / her students. These plans are reviewed and rechecked if needed. • The copy of the syllabus and lesson plan is also pasted by the teachers in the daily progress Register for ready reference. • Class test is conducted at the end of each paper in a form of viva, seminar, quiz or in written form. • IQAC committee periodically discuss the academic activities with heads of the departments and takes the account of organizing important academic events like In-house Seminars, Workshops, Debates, Group Discussions, Celebration of festivals. • Time schedules along with teaching plans are prepared by the departments within the framework of the academic calendar issued by the university. Teaching plans are regularly reviewed and restructured, if any change comes in working days. • The principal meets the heads of the Departments to ensure that syllabi are adequately covered. • The subject teacher assess the students through written class test, class debate group discussion, Question Answer sessions. • PG Department of Home Science: Curriculum design delivery and documentation once the curriculum was prescribed by the committee, It was followed by every following semester before completion of every semester, The PG department of Home science/parent conducts internals whereby the students are evaluated on there given assignment attendance personality development and coordinator activities. The examination schedule is prepared by the University which is uploaded on the website of the university and college as well as on the notice board the question paper for the theory examination is prepared by the faculty member of PG department of home science of other University. • The chalk-and-talk method of teaching is supplemented by the use of LCD Projectors, Internet browsing, and other practical supplementary aids. • Students meetings are organized to encourage them to attend class discussions, seminars. • The students are encouraged to participate in cultural and sports activities, join NSS and participate in outreach activities. • Revision classes are also scheduled at the end of academic session. • List of holidays is provided by university. • Master time –table is displayed in principal's chamber and student's Notice-Board.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Computing Skills	Nil	14/06/2019	Nil	Nil	Nil

1.2 - Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Home Science	13/06/2018
MA	Psychology	13/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Applications	20

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from students and teachers analyzed for reviewing the quality policy. The college has a system of reviewing feedback from students, the guest faculty and teachers. These inputs are looked into while each department conducts such activities to improve the knowledge of students, parents encouraged the college to carry on which some of the programmes conducted in the college. Suggestions from students and parents are always welcomed and incorporated into wherever possible. Our faculty members, who are connected with the framing of the curriculum make significant meaningful contributions. At the parents-teachers meetings, parents voice what they feel about the education provided by the Institution. Our faculty takes there opinion and makes and effort to address them appropriately.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons	1692	Nill	1330
BSc	Hons	622	Nill	259
MA	Home Science	187	Nill	109
MA	Psychology	111	Nill	111

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4499	900	16	9	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	11	1	4	2	4

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

M M Mahila College, Ara comes up with congenial, experienced, committed promoters who provide the students with practical, timely impartial information, service and advice academic supports. The library offers ready service with a variety of study materials, other support in the form of course specific advice is provided by faculty members.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5399	22	1:245

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	22	29	4	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Latika Verma	Associate Professor	Best teacher by Prabhat Khabar
2019	Dr. Vijayshri	Assistant Professor	IPA Presidents Award
2019	Dr. Priya Kumari	Assistant Professor	Gold Medal Award
2019	Dr. Smriti Chaudhary	Assistant Professor	Gold Medal Award
2018	Dr Nidhi Sinha	Assistant Professor	Outstanding Achievement Award
2018	Dr Nidhi Sinha	Assistant Professor	Excellent In Teaching Award
2018	Dr Nidhi Sinha	Assistant Professor	Scientist Of The Year award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	PG	Sem-III	26/05/2018	16/10/2019
BSc	UG	Part-III	18/09/2018	17/07/2020
BA	UG	Part-III	18/09/2018	17/07/2020
BSc	UG	Part-II	15/10/2018	31/03/2020
BA	UG	Part-II	15/10/2018	31/03/2020

| BSc | UG | Part-I | 22/12/2018 | 31/07/2020 |
| BA | UG | Part-I | 22/12/2018 | 31/07/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Examination and evaluation : - The college has the conventional method of examination and evaluation systems. centralized evaluation is carried out under the supervision of coordinators for fairness of the entire process. Admission of students :- the admission of the students in the college in different programs follows a well drawn online and offline process through the OFSS portal. Once the semester starts, two internal assessment are being held before completion of the semester – One mid term internal assessment and one final internal assessment for both and practical examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University prepares the academic calendar and the dates of examination of various courses/programs. The college accordingly follows up the same and prepares its own academic calendar. The examination department prepares the examination programs and sets questions papers which are sent to the examination centers/colleges at the time of examination along with the answer-books. The program of the examination is uploaded on the University website in advance. After duly conducting the examination the answer-books are sent to the different centers scheduled by the University examination department. A centralized/decentralized evaluation systems functions as per schedule where the answer-books are evaluated. The examination department of University declares the result of the examination on University website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mmmcollegeara.org/copo.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MA	Psychology & Home Sc.	206	191	92.7
UG	BCA	Computer Application	11	11	100
UG	BSc	Science	224	215	95.9
UG	BA	Arts and Humanities	1103	960	87

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

| No Data Entered/Not Applicable !!! |

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Field work for students on Study of Aquatic Eco-System	Zoology	12/09/2018
Activity on Polythene Prohibition	Home Science	07/02/2019
Special lecture on Acid Rain	Chemistry	27/03/2019
Special Development Programme for students	BCA	30/03/2019
Workshop on Product Development of Felix-seed products	Home Science	15/04/2019
Workshop on English Handwriting Dictation	English	30/07/2018
Workshop On 'English Handwriting And Dictation'	English	30/07/2018
Quiz On "Foreign Direct Investment In India"	ECONOMICS	08/08/2018
Quiz on 'Genetics'	BOTONY	08/08/2018
Group Discussion On 'Theory Of Relativity'	PHYSICA	08/08/2018
Inter College Chess Competition	SPORTS	13/08/2018
Quiz For UG Students	CHEMISTRY	13/09/2018
Celebrating 'National Unity Day	NSS	31/10/2018
East Zone Interuniversity Youth Festival (Rehearsal And Selection Of Team)	CULTURAL COMMITTEE	20/12/2018
Seminar On 'Mental Health'	PSYCHOLOGY	21/12/2018
Celebrating 'National Youth Day'	NSSBCA	12/01/2019
Group Discussion On 'Air Pollution'	ZOOLOGY	18/01/2019
National Voter's Day	NSS	28/01/2019
National Seminar On 'Techniques Of Teaching In India"	IQAC	18/02/2019
Celebrating women's Day Legal Awareness Camp		08/03/2019
Seminar On "Agriculture And Economic Growth In India"	ECONOMICS	13/03/2019
Embroidery Competition	HOMESCIENCE	13/03/2019
Celebrating Veer Kunwar Singh Vijayotsav	NSS	23/04/2019
Free Computer Literacy Programme	BCA	04/05/2019
Quiz On 'Indian Philosophy'	PHILOSOPHY	08/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PSYCHOLOGY	6	5.43
National	ZOOLOGY	2	Nill

International	ZOOLOGY	2	Nill
National	HOME SCIENCE	2	5.56
International	HOME SCIENCE	4	5.56
National	ECONOMICS	1	Nill
International	CHEMISTRY	3	7.46
International	PHYSICS	3	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HOME SCIENCE	3
PHYSICS	3
ENGLISH	4
PSYCHOLOGY	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Palladium nanoparticles supported on mesoporous silica microspheres for enzyme-free amperometric detection of H2O2 released from living cells.	R. Gupta, P. Singh, V. Ganesan, B. Koch, P.K. Rastogi, D. K. Yadav, P. K. Sonkar	Sensors Actuators: B. Chemical	2018	6	Banaras Hindu University	6
Improving functional behaviour of MCM-41 by encapsulating MnO2 nanorods towards simultaneous determination of purine bases in DNA samples.	R. Gupta, D. K. Yadav, V. Ganesan, P. K. Sonkar, M. Yadav	Electroanalysis	2018	0	Banaras Hindu University	Nill
Cobalt oxide nanocrystals anchored on graphene sheets for electrochemical determination of chloramphenicol.	M. Yadav, V. Ganesan, R. Gupta, D.K. Yadav, P.K Sonkar	Microchemical Journal	2019	1	Banaras Hindu University	1
Phytochemical and Phytoelemental Profile of J. officinale	Geeta Watal, Prachee Dubey, Ayushi Tiwari, Praveen Tiwari, Shikha Awasthi, AK Rai	INTERNATIONAL JOURNAL OF PHARMACOGNOSY AND PHYTOCHEMICAL RESEARCH	2019	0	University of Allahabad	Nill
SHI induced evolution	Ratnesh K	MRS Advances	2019	0	M M Mahila	Nill

of surface and wettability of BaF2 thin films	Pandey, Tanuj Kumar, Udai B Singh, Shikha Awasthi, Avinash C Pandey					College
Rapid Analysis of pharmaceutical drugs using LIBS coupled with multivariate analysis	P. K. Tiwari, Shikha Awasthi, R. Kumar, R. K. Anand, P.K Rai, A. K. Rai,	Lasers in Medical Science	2018	19	University of Allahabad	19

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Palladium nanoparticles supported on mesoporous silica microspheres for enzyme-free amperometric detection of H2O2 released from living cells.	R. Gupta, P. Singh, V. Ganesan, B. Koch, P.K. Rastogi, D. K. Yadav, P. K. Sonkar	Sensors Actuators: B. Chemical	2018	Nill	7	Banaras Hindu University
Improving functional behaviour of MCM-41 by encapsulating MnO2 nanorods towards simultaneous determination of purine bases in DNA samples.	R. Gupta, D. K. Yadav, V. Ganesan, P. K. Sonkar, M. Yadav	Electroanalysis	2018	Nill	1	Banaras Hindu University
Cobalt oxide nanocrystals anchored on graphene sheets for electrochemical determination of chloramphenicol.	M. Yadav, V. Ganesan, R. Gupta, D.K. Yadav, P.K Sonkar	Microchemical Journal	2019	Nill	7	Banaras Hindu University
Rapid Analysis of pharmaceutical drugs using LIBS coupled with multivariate analysis	P. K. Tiwari, Shikha Awasthi, R. Kumar, R. K. Anand, P.K Rai, A. K. Rai,	Lasers in Medical Science	2018	18	18	University of Allahabad

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	39	2	1
Presented papers	8	29	1	2
Resource persons	Nill	1	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Unity Day	NSS	2	17
National Youth Day	NSS	2	56
Voter Day	NSS	2	30
Veer Kunwar Singh Jayanti	NSS	2	34

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
	NSS	SWACCH BHARAT ABHIYAAN	2	28
	NSS	National Unity Day	2	17
	NSS	National Youth Day	2	56
	NSS	Voter Day	2	30
	NSS	Veer Kunwar Singh Jayanti	2	34

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nalanda Open University,	07/01/2019	Study Centre	28

Patna				

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Nill	16455230

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	Nill	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22587	Nill	1454	Nill	24041	Nill
Library Automation	20377	Nill	Nill	Nill	20377	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	3	0	1	1	2	6	72	0
Added	12	0	0	0	0	0	0	0	0
Total	72	3	0	1	1	2	6	72	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

72 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
virtual lab, Dept of BCA,	https://docs.google.com/spreadsheets/d/1UeRhsh74tZ9S-

M. M. Mahila college	teb3tYBdYuThiXXJc9cLDj4dY4DhKM/edit?usp=sharing

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	361769	Nill	233535

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All students are to adhere to the rules of the college : Students are expected to be punctual at the lecture, tutorials and practical classes. Students absent at the college are informed to fulfill their attendance strictly. Students spend their non lecture hours in the Library. Courtesy, politeness, and balanced behaviour is encouraged in the students of M M Mahila College, Ara. No day scholar allowed to go to the Hostel residential quarters, Students changing their residence must notify the warden of the Hostel without delay campus culture. M M Mahila College is proud of its eco-friendly, vibrant environment. The value systems of the College are inculcated in the students where the students are expected to conduct themselves in a worthy manner in their uniform, manner and sense of discipline, They must respect and greet the teachers in the campus. First it is given in case of emergency and the parents are informed about code of conduct on the campus includes : safeguarding the college campus: all the teachers look into the academic as well as the pursuit of the students. Grievance Redressal Cell is functioning in the campus. The Proctor of Science and arts look into the disciplinary functions and look after the law and order situation in the college campus. Dress Code: students are expected to dress formally and modestly as per regulation of the college. The Vocational Course students have different uniform and are asked to follow the uniform strictly.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP FOR MINORITY	59	Nill
b)International	Nill	Nill	Nill

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate Course in Computing Skills	14/06/2019	Nill	Nill

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
48	48	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
34th East Zone Inter University Youth Festival	University Level	200
Chess Tournament	Inter College	72

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	RD CAMP	National	Nill	Nill	BIH/SW/200899/17	MEGHA
2018	CERTIFICATE OF MERIT	National	Nill	Nill	1006000697	SUPRIYA SINGH

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A properly elected students union exists every student on the rolls of the college has the right to vote in the process of election of class representative. Secret ballot elections are conducted. Every student on the roll of the college has the right to vote in the process of election. President, Vice President, General Secretary, Joint Secretary, Treasurer and College Representatives regulate the extracurricular, Cultural and sports activities within the campus, maintain discipline and cleanliness in campus and help in organizing programmes. A room has

been provided to the student union where meeting discussion are hold. Mahila Diwas was celebrated by the students Union on 08.03.2019, 09.03.2019 and 12.03.2019. A number of activities like Painting, Rangoli an Mehandi was conducted in the College by the Union. To be a Union member is a big responsibility, therefor, it is important for the students who want to be elected to have a compassionate personality and sound character, a student can stand for elections only if the attendance is above 75, good in academics and no complaints against her. No student with a failed certificate can aspire to become a union member. Anyone who fulfills the norms and conditions as maintained above is given the no objection certificate by the respective Head. While continuing for the election every candidate is allowed to campaign to athaic maximum students to vote for them they campaign through posters, slogans and speeches but no candidate is allowed to talk ill of her competitions. Once the students are elected, the college organizes an Oath taking ceremony, where the selected Union member take a pledge n faith to shoulder the responsibilities are the college from that very day. The students Union represents the feelings of the students, their opinions interests, they encourage to students to participate in college activities. Union members held students to follow the rules and regulations of the college. the student leaders reserve as the liaison between the college Management and the students. They render voluntary services during college programmes and functions. Student Union leaders under help during the Admission time.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

50

5.4.3 - Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 - Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in the policy of decentralized and participatory functioning. The Principal is at the highest post as the Chief Administrative and Executive functions of the College, well supported by a series of office bearers of different orders. Bursors, Proctors, Controller of Examination, Asstt. RTI Officer, BCA Co-ordinator, Asstt. Co-ordinator NOU, Athletics President, Media-in-charge, Wifi-incharge, Cultural-in-charge, Research Development Cell, Garden Cell, Grievance Cell, Hostel Warden, road Safety Management Nodal Officer, Library-in-charge, Nodal Officer or AISHE, Hostel Supplemental of Welfare Girls Hostel, NCC caretaker, NSS Programmer Officer of two units. They reserve as the overall in charge in their respective fields mounting the academic and allied responsibilities for quality enhancement and sustainable. The IQAC was reconstructed the coordinator Asstt. Co-ordinator of IQAC were appointed from the permanent faculty to promote participative functioning.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of the students in the college in different Programmes follows a well drawn online offline process OFSS.
Teaching and Learning	The college has always promoted a healthy and effective teaching learning mechanism. With the implementation of the practice of group discussions, assignments, seminar, paper presentation etc. This

	helps the learners to be more creative, practical and confident. Along with the traditional methods classroom teaching, the usage of ICT techniques has been on rise
Research and Development	The College has been fowling on and taking keen interest in promotion of Research and extension activities the Accreditation in 2016. It has also taken initiatives to encourage and build a scientific temper among students. An all our effort to promote research oriented talents such as creativity and innovation has been taken, by the Research and Development Cell instituted by the College in 2005. One of the major activities of R D Cell has been to promote research presentations were made in National / International / State Seminars, 24 research articles were published in National / International journals an in seminar proceedings. During the Past accreditation period, the faculty have produced 4 publications in SCOPUS / Web of Science including 33 citations. One book published with ISSN/ISBN by Dr. Vijayshri, Dept. of Psychology. Most of the research articles are in peer reviewed journals. 3 teachers took to Ph.D studies, Out of which 2 were awarded Ph.D. degree
Library, ICT and Physical Infrastructure / Instrumentation	The library is a research centre. Books are purchased for the library as per availability of fund various departments so that sufficient books are made available for reference for borrowing. Apart from the course material, the library caters to the divergent needs of the students. Magazines and general books are also available. ICT facilities are made available in the library to facilitated online referencing to the students. The librarian conducts sensitization lectures for the first you students to be aware of the rules and regulations of the library and also the resources available to them.
Human Resource Management	Teaching quality is enhanced by involvement in research and development programmes. The teachers are adequately qualified and experienced. The sanctioned posts are 51 but at present only 22 posts are filled. Out of which 19 are Ph.D. holders. There are 3 Adhoc teachers in, two in the department of Political Science and one in Hindi Department.
Curriculum Development	The choice based creative system (CBCS) in PG (2) programmes (Home Science Psychology) for the academic session 2018-19. At the sometime the semester system of academic programmes has been introduced. The curriculum of these are designed by the experts from academic and profession fields. considering the demand and contemporary trends.
Examination and Evaluation	The college has the conventional method of Examination and Evaluation. Centralized evaluation is carried out under the supervision of co-ordinators for faultiness of the entire operations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Shubha Sinha	NAAC Awarness workshop by IQAC P.U NAAC	IQAC NAAC P University	1200
2019	Dr. Supriya Jha	NAAC Awarness workshop by IQAC P.U NAAC	IQAC NAAC P University	1200

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Non-teaching Staff Skill based training functional Hindi program	07/01/2019	07/01/2019	Nill	13
2019	Two day workshop on Computer Advance Skill	Nill	25/04/2019	26/04/2019	14	Nill
2019	Nill	Two day workshop on Computer Basic Skill	22/05/2019	23/05/2019	Nill	13

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refersher course	1	02/12/2019	14/12/2019	13
Orientaiton programme	1	23/07/2018	17/08/2018	26
Orientation Programme	1	05/01/2018	01/02/2019	28

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	Nill	Nill	Nill

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Employee provident for permanent teachers	employee Provident Fund	Free-ship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All accounts are audited by a statutory Auditor for every financial year the accounts of the College are subject to audit by the internal qualified, chartered accountant appointed by the university. The qualified remarks made by the auditor are taken into consideration. The head of the institution takes keen interest in observing the administrative performance at the levels.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

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6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	Sanjay Jha Assocates Charted Accounted Patna

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Seminar	18/02/2019	18/02/2019	19/02/2019	206
2019	Basic skills workshop Non-Teaching	22/05/2019	22/05/2020	23/05/2020	13
2019	Advance skills workshop Teaching	25/04/2019	25/04/2019	23/05/2019	14
2019	Free Computer literacy programme	04/05/2019	04/05/2019	30/05/2019	20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Resuse of plastic bottles for planting 2. Use of solar panals 3. Soak pit 4. A waste of Rain water harvesting displayed for awareness.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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| 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders |||

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

| 7.1.6 – Activities conducted for promotion of universal Values and Ethics |

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green task force committee organized awareness programme for (i) say no to plastic bottles and boys (ii) Switch to cotton / khadi

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. College streamlines the system of student credit card scheme 2. Universal value educational cell

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8.Future Plans of Actions for Next Academic Year

1.To strengthen learning outcomes of programmes pedagogical strategies, training, programmes, need emphasis. 2. Resource mobilization for developing common facilities for students, teaching staff and non-teaching staff. 3. Demand of parents, alumni, students and local area necessity for the PG programs. Feedback from the students and other stakeholders like parents, alumni, teachers and employer to be taken to the relevant platform. 4. To strengthen the highly rated departments including science departments with more teaching aids and laboratory equipments. 5. To develop training, research and consultancy areas, attention is need to be paid to specializations and teacher quality to ensure qualitative research in emerging areas. 6. Resource mobilization for developing common facilities. 7. steps should be taken to enlarge and enrich the learning infrastructure. 8. Since infrastructure and funding for research is not available, various funding agencies may be approached for research projects. 9. Initiating quality research journals and online digital library for PG and Ph.D. students is per UGC regulations.